

**Vena Lok Prabodhan Shikshan Sanstha's  
Shri Saibaba Lok Prabodhan Kala Mahavidyalaya, Wadner**

**Minutes of the Meeting and Action Taken Report**

The meeting of the IQAC of Shri Saibaba Lok Prabodhan Arts College, Wadner was held at Principal's office on 20/04/2012 at 01:00 p.m. The members of the IQAC were presents at the time. The minutes of the meeting and action taken report are as follow.

<b>Item No. 01</b>																								
<b>Subject</b>	<b>:-</b>	Formation of IQAC Committee.																						
<b>Resolutions</b>	<b>:-</b>	<p>Principal Shri. Naresh A. Bhoyar, at the outset, stated the background, importance and need regarding the formation of IQAC. The intention behind this establishment is for the smooth running of all activities of college. He further said that it a pre-NAAC activity. So with all powers, Principal proposed the list of Office Bearers of IQAC.</p> <table><tbody><tr><td>1) Shri. Naresh A. Bhoyar</td><td>Chairperson</td></tr><tr><td>2) Shri. Prof. Diwakar N. Game</td><td>Management Representative</td></tr><tr><td>3) Dr. Pravin D. Karanjkar</td><td>Teacher Representative</td></tr><tr><td>4) Shri. Vinod M. Mude</td><td>Teacher Representative</td></tr><tr><td>5) Dr. Vitthal M. Ghinmine</td><td>Teacher Representative</td></tr><tr><td>6) Shri. Pankaj W. Moon</td><td>Teacher Representative</td></tr><tr><td>7) Shri. Sushant K. Maske</td><td>External Expert</td></tr><tr><td>8) Shri. Naresh M. Katade</td><td>Administrative Officer</td></tr><tr><td>9) Shri. Kishor P. Nagrale</td><td>Alumni Representative</td></tr><tr><td>10) Shri. Gunwant M. Kamdi</td><td>Student Representative</td></tr><tr><td>11) Shri. Ganesh N. Bahade</td><td>Coordinator</td></tr></tbody></table>	1) Shri. Naresh A. Bhoyar	Chairperson	2) Shri. Prof. Diwakar N. Game	Management Representative	3) Dr. Pravin D. Karanjkar	Teacher Representative	4) Shri. Vinod M. Mude	Teacher Representative	5) Dr. Vitthal M. Ghinmine	Teacher Representative	6) Shri. Pankaj W. Moon	Teacher Representative	7) Shri. Sushant K. Maske	External Expert	8) Shri. Naresh M. Katade	Administrative Officer	9) Shri. Kishor P. Nagrale	Alumni Representative	10) Shri. Gunwant M. Kamdi	Student Representative	11) Shri. Ganesh N. Bahade	Coordinator
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<b>Item No. 02</b>																								
<b>Subject</b>	<b>:-</b>	Any other business with the permission of the Chair.																						
<b>Resolutions</b>	<b>:-</b>	It was announced to close the meeting as there were no subjects of the Chair.																						

**Vena Lok Prabodhan Shikshan Sanstha's  
Shri Saibaba Lok Prabodhan Kala Mahavidyalaya, Wadner**

**Minutes of the Meeting and Action Taken Report**

The meeting of the IQAC of Shri Saibaba Lok Prabodhan Arts College, Wadner was held at Principal's office on 02/05/2012 at 01:00 p.m. The members of the IQAC were presents at the time. The minutes of the meeting and action taken report are as follow.

<b>Item No. 01</b>		
<b>Subject</b>	<b>:-</b>	To confirm the minutes of previous meeting.
<b>Resolutions</b>	<b>:-</b>	The minutes of previous meeting were unanimously confirmed.
<b>Item No. 02</b>		
<b>Subject</b>	<b>:-</b>	To avail academic Newspapers, Magazines, Journals and Competitive Exam Books to students.
<b>Resolutions</b>	<b>:-</b>	It was unanimously resolved that the academic Newspapers, Magazine, Journals and Competitive Books should be purchased for upgrading the knowledge of students.
<b>Action Taken</b>	<b>:-</b>	The Library Committee was instructed to carry out the action.
<b>Item No. 03</b>		
<b>Subject</b>	<b>:-</b>	To discuss about Academic Calendar, Time-Table and Admission Committee etc.
<b>Resolutions</b>	<b>:-</b>	It was unanimously resolved that Academic Calendar and Time-Table should be prepared considering the curriculum, extra curriculum and extension activities as well Admission Committee should be established for proper counselling.
<b>Action Taken</b>	<b>:-</b>	The instructions were given to the concerned teachers to carry out the proper action in this regard.
<b>Item No. 04</b>		
<b>Subject</b>	<b>:-</b>	To purchase furniture's. (Desk Benches)
<b>Resolutions</b>	<b>:-</b>	Considering the growing number of students it became necessary to purchase the new desk benches for the seating arrangements of the students. It was also necessary for the examination point of view. On seeing the urgency, it was unanimously resolved that the new furnitures should be purchased.
<b>Action Taken</b>	<b>:-</b>	The Purchased Committee was instructed to take immediate action.
<b>Item No. 05</b>		
<b>Subject</b>	<b>:-</b>	To form various committees.
<b>Resolutions</b>	<b>:-</b>	It was unanimously resolved that committees like Discipline Committee, Cleanliness Committee, Library Committee, Sport Committee, Exam Committee, Women Grievances Redressal Cell Committee, Cultural

		Committee, Environment Committee, Anti Ragging Committee, Student Welfare Committee, Student Grievances Redressal Committee etc. for the smooth running of college and considering the important events, curricular, co-curricular, extra-curricular and extension activities in the college.
<b>Action Taken</b>	<b>:-</b>	The instructions were given to the concerned teachers to carry out the proper action in this regard
<b>Item No. 06</b>		
<b>Subject</b>	<b>:-</b>	Any other business with the permission of the Chair.
<b>Resolutions</b>	<b>:-</b>	It was announced to close the meeting as there were no subjects of the Chair.

**Vena Lok Prabodhan Shikshan Sanstha's  
Shri Saibaba Lok Prabodhan Kala Mahavidyalaya, Wadner**

**Minutes of the Meeting and Action Taken Report**

The meeting of the IQAC of Shri Saibaba Lok Prabodhan Arts College, Wadner was held at Principal's office on 11/08/2012 at 01:00 p.m. The members of the IQAC were presents at the time. The minutes of the meeting and action taken report are as follow.

<b>Item No. 01</b>		
<b>Subject</b>	<b>:-</b>	To confirm the minutes of previous meeting.
<b>Resolutions</b>	<b>:-</b>	The minutes of previous meeting were unanimously confirmed.
<b>Item No. 02</b>		
<b>Subject</b>	<b>:-</b>	To discuss about the participation of students in sports competitions at University Level.
<b>Resolutions</b>	<b>:-</b>	It was unanimously resolved that the students of the college should participate in the sports competitions at University Level. Therefore, the considering the overall personality and enthusiasm of the students should be increased and motivated for the concerned.
<b>Action Taken</b>	<b>:-</b>	Coordinator of Sports Committee Asst. Prof. Naresh Bhojar was given the responsibilities to carry out the proper action.
<b>Item No. 03</b>		
<b>Subject</b>	<b>:-</b>	To purchase books and sports instruments.
<b>Resolutions</b>	<b>:-</b>	In the meeting it was unanimously resolved that books, reference books and sports materials should be purchased considering the personality development of students.
<b>Action Taken</b>	<b>:-</b>	The Purchase Committee was instructed to take proper action.
<b>Item No. 04</b>		
<b>Subject</b>	<b>:-</b>	To create Green and Clean Campus.
<b>Resolutions</b>	<b>:-</b>	Considering peaceful and serene atmosphere of the college, the campus should be clean and green. It was unanimously resolved to pour maximum tree plants in the campus and to celebrate Green and Clean Weak as well.
<b>Action Taken</b>	<b>:-</b>	The Coordinator of N.S.S. was given the responsibility to take the proper action.
<b>Item No. 05</b>		
<b>Subject</b>	<b>:-</b>	To conduct the exam of "Swami Vivekanand Jivan Vichar Parichay Pariksha".
<b>Resolutions</b>	<b>:-</b>	In the meeting it was unanimously resolved that the exam of "Swami Vivekanand Jivan Vichar Parichay Pariksha" should be conducted considering the development of students personality.
<b>Action Taken</b>	<b>:-</b>	The responsibility of the exam was given to Dr. Pravin Karanjkar to conduct the examination at the college level.

<b>Item No. 06</b>		
<b>Subject</b>	<b>:-</b>	Any other business with the permission of the Chair.
<b>Resolutions</b>	<b>:-</b>	It was announced to close the meeting as there were no subjects of the Chair.

## Minutes of the Meeting and Action Taken Report

The meeting of the IQAC of Shri Saibaba Lok Prabodhan Arts College, Wadner was held at Principal's office on 24/11/2012 at 01:00 p.m. The members of the IQAC were presents at the time. The minutes of the meeting and action taken report are as follow.

<b>Item No. 01</b>		
<b>Subject</b>	<b>:-</b>	To confirm the minutes of previous meeting.
<b>Resolutions</b>	<b>:-</b>	The minutes of previous meeting were unanimously confirmed.
<b>Item No. 02</b>		
<b>Subject</b>	<b>:-</b>	To conduct Unit Tests and organise debate competition at college level.
<b>Resolutions</b>	<b>:-</b>	It was unanimously resolved that Three Unit Test should be conducted and it was also decided to organised debate competition in the college.
<b>Action Taken</b>	<b>:-</b>	Asst. Prof. Ganesh Bahade (Convener of Examination Committee) was instructed to carry out the action.
<b>Item No. 03</b>		
<b>Subject</b>	<b>:-</b>	To discuss about the schedule and community services during the N.S.S. Camp.
<b>Resolutions</b>	<b>:-</b>	It was unanimously resolved that the N.S.S. Camp should be organised in a nearby village and various programmes like Eradication of Superstition, Water Saving Management, Health Check-up of Villagers, Veterinary Camp, Clean Roads & Gutters, Door To Door Awareness of Toilet, Tree Plantation, Guidance of Agricultural Sector, Street Play about Clean Village – Healthy Village etc.
<b>Action Taken</b>	<b>:-</b>	Asst. Prof. Vitthal Ghinmine was instructed to carry out the actions.
<b>Item No. 04</b>		
<b>Subject</b>	<b>:-</b>	To start welfare schemes for students.
<b>Resolutions</b>	<b>:-</b>	The students are from poor economical background and most of them are first generation learners. After a long discussion, it was decided that the college should run specific schemes regarding the economical and psychological support of students, so it was unanimously resolved that the welfare sake of the students Education Material Help Scheme, Medical Expenditure, Examination Fee, Hostel Rent etc. should be started and implemented.
<b>Action Taken</b>	<b>:-</b>	The responsibility was given to the concerned authorities to consider and take the action.
<b>Item No. 05</b>		
<b>Subject</b>	<b>:-</b>	To organise Annual Gathering.

<b>Resolutions</b>	<b>:-</b>	It was unanimously resolve that Annual Gathering should be organised for conducting various programmes and activities. Merit Students in Sports and Exams should be awarded with certificates.
<b>Action Taken</b>	<b>:-</b>	Asst. Prof. Pankaj Moon was instructed to carry out the proper action.
<b>Item No. 06</b>		
<b>Subject</b>	<b>:-</b>	To conduct a Health Awareness Workshop.
<b>Resolutions</b>	<b>:-</b>	The students should be aware about health related issues as they are from rural areas. This health area should not be neglected by any one. This is serious issue. Health for all should be the motto of everyone. Therefore Health Awareness Workshop should be organised in the college.
<b>Action Taken</b>	<b>:-</b>	Instructions were given to the Asst. Prof. Vithal Ghinmine, Coordinator of N.S.S. in this regards.
<b>Item No. 07</b>		
<b>Subject</b>	<b>:-</b>	Any other business with the permission of the Chair.
<b>Resolutions</b>	<b>:-</b>	It was announced to close the meeting as there were no subjects of the Chair.

## Minutes of the Meeting and Action Taken Report

The meeting of the IQAC of Shri Saibaba Lok Prabodhan Arts College, Wadner was held at Principal's office on 17/02/2013 at 01:00 p.m. The members of the IQAC were presents at the time. The minutes of the meeting and action taken report are as follow.

<b>Item No. 01</b>		
<b>Subject</b>	<b>:-</b>	To confirm the minutes of previous meeting.
<b>Resolutions</b>	<b>:-</b>	The minutes of previous meeting were unanimously confirmed.
<b>Item No. 02</b>		
<b>Subject</b>	<b>:-</b>	To arrange inter-collegiate seminar for students.
<b>Resolutions</b>	<b>:-</b>	To have an overall development of students they must get the knowledge of each and every subject. Discussion is the best way to acquire any type of knowledge. And on the detailed discussion, it was unanimously resolve that every department will arrange seminars related to the subjects.
<b>Action Taken</b>	<b>:-</b>	The faculties were instructed about organising the inter-collegiate seminars.
<b>Item No. 03</b>		
<b>Subject</b>	<b>:-</b>	To discuss about practice paper and extra classes.
<b>Resolutions</b>	<b>:-</b>	Considering the University Exam, the institution strongly felt the need to do more for the betterment and overall development of students. After a long and healthy discussion it was unanimously decided that the college should arrange extra classes and conduct practice paper exams.
<b>Action Taken</b>	<b>:-</b>	The Coordinator of Examination Committee was instructed to take proper action.
<b>Item No. 04</b>		
<b>Subject</b>	<b>:-</b>	To discuss about the college prospectus of 2013-14.
<b>Resolutions</b>	<b>:-</b>	In the meeting the college prospectus with full information and instructions was shown to all the members of IQAC to finalise it. It was on unanimously resolved that the new college prospectus should be printed.
<b>Action Taken</b>	<b>:-</b>	The instructions were given to the Teaching and Non Teaching Staff.
<b>Item No. 05</b>		
<b>Subject</b>	<b>:-</b>	To conduct Parent's and Alumni Meeting.
<b>Resolutions</b>	<b>:-</b>	Parents Meeting and Alumni Meeting should be arranged about the views and opinion coming from them to develop the college and progress of the students. The decision was unanimously approved and confirmed.
<b>Action Taken</b>	<b>:-</b>	Asst. Prof. Ganesh Bahade was given the responsibility to arrange the meetings.



<b>Item No. 06</b>		
<b>Subject</b>	<b>:-</b>	To establish Students Council Cell.
<b>Resolutions</b>	<b>:-</b>	Considering the various problems of students and solving those problems according to the norms of University Rules, it was unanimously resolved and approved that Students Council Cell should be established.
<b>Action Taken</b>	<b>:-</b>	Asst. Prof. Ganesh Bahade was given the responsibility to take action.
<b>Item No. 07</b>		
<b>Subject</b>	<b>:-</b>	Any other business with the permission of the Chair.
<b>Resolutions</b>	<b>:-</b>	It was announced to close the meeting as there were no subjects of the Chair.